Kids Under Construction Preschool, Inc.

Tuition Policy Agreement

Your child/children,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , are enrolled in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at Kids Under Construction Preschool. The monthly tuition for this program is $\_\_\_\_\_\_\_\_\_\_. Tuition is due by the 10th of every month beginning in September. Subsequent payments are due by the 10th from October to May. Payment submitted after the 10th will be subject to a $25 late fee. All payments should be in the form of cash or check and may be mailed or dropped off at the school.

Virginia State Licensing requires us to employ staff based on the number of children enrolled; we cannot issue refunds for children who are absent or for days that the school is closed. We are a non-profit organization and have to meet our financial obligations.

If for any reason it becomes necessary to withdraw your child from our school we do ask for written notice at least thirty days in advance of the child’s last school day. If this condition is met, then the May Pre-payment shall be refunded.

 \_\_\_\_Jennifer Lofquist\_\_\_\_\_\_\_

 Jennifer Lofquist

 Director, Kids Under Construction

We have read the policy agreement and accept and agree to the conditions stated.

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Signature of Parent or Guardian Date