

Student's name: \_\_\_\_\_

## Kids Under Construction Preschool, Inc.

Dear Parents,

We ask that you please be prompt when picking up your child from school every day. Late pick-ups are stressful for most children. In an effort to avoid late pick-ups and in fairness to the preschool teachers, the following late policy will be in effect for the school year.

Any time that a child is not picked up by 12:10 (or 1:10 at lunch bunch) it is considered to be a late pick-up. This form must be signed every time that a child is picked up late. Parents will be reminded of the late policy the first time a late pick-up occurs. For subsequent late pick-ups a late fee will be charged. The late fee will be \$5.00 per five minute increment past 12:10 or 1:10 on lunch bunch days (eg. 12:20 pick up = \$10.00 fee). This fee is due at pick up or the next day that the child attends school.

Repeated late pick-ups may result in the student's dismissal from the preschool program.

Parent signature \_\_\_\_\_ Date: \_\_\_\_\_

DATE

TIME PICKED UP

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